

Addison Central School District Network Access Acceptance

This is a School network system and is the property of the Addison Central School District. Users (authorized or unauthorized) have no explicit expectation of privacy. Any or all uses of this system and all files on this system may be intercepted, monitored, recorded, copied, audited, inspected, and disclosed to authorized site, Addison CSD IT Department, Law enforcement personnel, as well as authorized officials of other agencies, both domestic and foreign. By using this system, the user consents to such interception, monitoring, recording, copying, auditing, inspection, and disclosure at the discretion of authorized site or Addison CSD IT personnel. Unauthorized or improper use of this system may result in administrative disciplinary action and civil and criminal penalties. By continuing to use this system you indicate your awareness of and consent to these terms and conditions of use.

You must accept these policies to gain access to the District network. Failure to accept these policies will result in immediate logoff.

Subject: Addison Central School District Acceptable Use Policy for Technology

Purpose

1. The Addison Central School District is providing employees and students with access to the district's electronic communication system, which includes hardware, software, local and wide area network, and Internet access.
2. The purpose of the district's electronic communication system is to prepare students for educational pursuits and success in life and work in the 21st century by providing them with electronic access to a wide range of information and the ability to communicate with people throughout the world. Additionally, the electronic communication system will assist the district in sharing information with employees, parents, social service and government agencies, and other local community businesses. Activities of a curricular and professional nature will have priority on the system over those oriented toward personal growth and self-discovery.

District Responsibilities

1. The Superintendent will oversee the Addison Central School District's electronic communication system and will work with other regional or state organizations as necessary.
2. The Director of Technology and/or designated individual will establish a process for allocating and maintaining user agreements and user accounts, as well as the district's web site, LANs, WAN and network security.
3. The Building Principal will serve as the building level coordinator for the district's electronic communication system and will approve building level activities. Principals shall:
4. Ensure that teachers have access to proper instruction in the use of the electronic communication system and the requirements of this policy
5. Establish a system to ensure adequate supervision of students using the electronic communication system
6. Be responsible for interpreting the district's acceptable use policy for technology at the building level

Technical Services Provided through the Addison Central School District Electronic Communication System

1. Email- Email will be provided for all staff members and allow registered users to communicate with people throughout the world. Registered users will also be able to subscribe to mail lists, and engage in-group discussions related to educational topics.
2. World Wide Web- "The Web" provides access to a wide range of information in the form of text, graphics, photographs, videos, and audio files, from sources around the world. It is a valuable research tool for students and employees.
3. Local and Wide Area Networks- Networks including classrooms, computer laboratories, libraries, and offices throughout the district will provide access to educational software, which supports the goals of the district's curriculum.
4. Educational Software- The district's electronic communication system will allow users access to software designed to help screen and/or monitor access to both the Internet and Intranet.

Access to the District Electronic System

1. The district's acceptable use policy for technology will govern all use of the district's electronic communication system. Student use of the system will be governed by the district's disciplinary code. Employee use will be governed by district policy, and by the collective bargaining agreement.
2. Student access to the district's electronic communication system will be under the supervision of a district employee.
3. All District users will have access to the World Wide Web throughout the district's network. Parents will specifically request that their child(ren) be provided such access by notifying the district in writing.
4. Students may be granted email access only through a registered user's classroom account. As registered users, district employees (and specific, identified students) will be provided with an individual account to be used for educational or district related purposes.

District Limitations and Liabilities

1. The Addison Central School makes no warranties of any kind, whether expressed or implied, that the functions or the services provided by or through the district's electronic communication system will be error-free or without defect.
2. Addison Central School District makes no warranties of any kind, either express or implied; the users will not inadvertently access objectionable materials.
3. The Addison Central School District will not be responsible for any damage users may suffer, including but not limited to, loss of data or interruption of service.
4. The Addison Central School District is not responsible for the accuracy or quality of the information obtained through or stored on the system.
5. The Addison Central School District will not be responsible for financial obligations through individual purchases, or the unauthorized use of the system.

Due Process

1. The Addison Central School District will cooperate fully with local, state, and federal officials in any investigation conducted concerning or related to illegal activities of any individuals misusing the district's systems.
2. In the event there is an allegation that a student has violated the district's acceptable use policy, the student will be provided with notice and opportunity to be heard in the manner set forth in the district's disciplinary code.
3. Disciplinary actions will be tailored to meet specific concerns related to the violation and to assist the student in gaining the self-discipline necessary to behave appropriately on an electronic network. If the alleged violation also involves a violation of other provisions of the district's disciplinary code, the violation will be handled in accord with the applicable provision of the disciplinary code.
4. Employee violations of the district's acceptable use policy will be handled in accordance with district policies, local, state, and federal law.