

Type of Meeting: Business

Date: April 20, 2016

Place: Middle-High School Cafeteria

Members Present: President, William Peoples, Jr., Trustees Michelle Terwilliger, Brian Crane, James Mitchell and Brian Herrington.

Members Excused: Trustees Michael Knapp and Derek Burrell

Others: Superintendent Joseph DioGuardi, District Clerk Mary Berkan, High School Principal Jennifer Crane, Middle School Principal Kris Benton, Elementary Principal Debbie Flint, Supervisor of Special Education Tanya Loomis Director of Curriculum & Instruction William Howe and Business Administrator Ken Forrester.

Guests: None

President Peoples called the meeting to order at 5:30 p.m. and led the group in the Pledge of Allegiance after explaining the emergency procedure.

To Order

A motion was made by Trustee Crane and seconded by Trustee Terwilliger to approve the agenda at which time President Peoples asked that an Executive Session be added to the agenda after item #10.11 for the purpose of discussing particular personnel. The agenda was then approved as amended. Motion carried.

Amended
Agenda
Approved

During the Communication, the Superintendent distributed information regarding Non Resident data which had been discussed at the previous meeting, i.e. number enrolled this year, number of staff children, total discipline referrals, etc. The Board briefly discussed the information.

Communi-
cations

He then handed out a copy of the proposed budget newsletter and explained some of the highlights/information. The newsletter will be inserted in the May 6th edition of the Addison Post.

Trustee Terwilliger reported that the Policy Committee had met with representative (Mrs. Howe) from the Sports Booster Club to discuss putting a policy in place regarding the new Event Center concession area/equipment and the use of it. Mrs. Terwilliger and Mrs. Howe stated that it was felt that the concession should be for the Booster Club solely or school activity clubs. More discussion and policy will be coming in the near future.

Board
Reports

At this time, President Peoples, Trustee Crane and Superintendent DioGuardi reported that the Facilities Advisory Committee had met on April 16, 2016 to discuss potential Phase III projects, i.e. auditorium, pool at the high school and cafeteria and library at Tuscarora. The Building Condition Survey was reviewed and a tour of the pool area and auditorium was also given.

Business Meeting
April 20, 2016
Page 2

Mr. DioGuardi stated that the project would be somewhere between \$18-20 million dollar project and that some things will not be aidable but the committee is 100% behind the school.

Discussion
(Cont'd)

Trustee Terwilliger also reported that the first home track meet had taken place and went very well and was well attended and several compliments regarding the track.

Board
Report

No one wished to be recognized during the Public Forum.

Superintendent DioGuardi introduced Cafeteria Manager Pam Drumm who reviewed the Breakfast items and prices and explained the reasons for a .05 cent increase for the Breakfast price starting the 2016-2017 school year. She also distributed a copy of what choices the students have each day for their meal. She said they serve about 400 students for breakfast.

Super-
Intendent's
Report –
Breakfast
Price
Increase

Mrs. Drumm also said that the summer school sites for the free student lunches this Summer will be at 1) the Cameron Fire Department 2) Cameron Valley Estates – Cameron Mills and 3) Addison – Valario Park.

The next discussion item was the use of paper ballots for budget voting. Mr. DioGuardi stated that he, Ken Forrester and District Clerk would be attending an informational meeting the next day and then would have more information on the process.

Paper
Ballots

The Superintendent opened the next discussion item of naming the High School Gym. The Middle School gym is called the “Event Center” and now to distinguish between the two it is felt that a name should be attached to the high school gym, i.e. “Alumni Center. The Board discussed it a little and then it was decided that it should be discussed further at another time and put some more thought into it.

Naming
High
School
Gym

Mr. DioGuardi then explained to the Board that a new position needed to be created for a Technology Integration Coach which will focus on facilitating the development and implementation of the district's five year plan for digital conversion. This person will participate in the monitoring, evaluation and revision of our digital conversion implementation as this project moves forward. Once the deadline for the vacancy is over a committee will be set up to do the interviewing.

Technology
Integration
Coach
Position

Motion by Trustee Terwilliger, seconded by Trustee Mitchell. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does accept the following Consent items in accordance with the rules and regulations of the Board: Minutes of February 23, March 22, 2016; Budget Status and Revenue Status reports for March, 2016; Central Treasurer's Report for March, 2016; CSE Minutes of March 22, March 29, April 5, April 12, 2016; CPSE minutes for April 13, 2016.

Consent
Items
Accepted

Motion carried.

Motion by Trustee Crane, seconded by Trustee Mitchell. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does approve the following Personnel items in accordance with the rules and regulations of the Board:

Personnel

SPECIAL STIPEND RESIGNATION:

Stipend
Resignation

Katrena Vroman
151 Hall Road
Cayuta, NY 14824

Assignment: Rehearsal Accompanist (music)
Reason: Personal
Effective Date: April 1, 2016

LEAVE OF ABSENCE
INSTRUCTIONAL:

Leave of
Absence

Doris Hall
5169 South Church Road
Cameron Mills, NY 14820

Assignment: Teacher
Reason: Family Medical Leave
Effective Date: April 20, 2016 – May 13, 2016

NON-INSTRUCTIONAL
APPOINTMENTS:

Appointments

Shelby Knight
6662 Roosevelt Avenue
Bath, NY 14810

Assignment: Food Service Helper
Justification: Replacement of Stacie Miller
Effective Date: April 21, 2016
Probationary Period: October 21, 2016
Salary/Budget Code: Food Service Helper \$9.00/hr.
C2860-160-00
Experience: Substitute Bus Attendant, Substitute School Monitor, Substitute Food Service Helper, Substitute Cleaner, Substitute Teacher Aide, Substitute Typist, Addison Central School, Addison, NY (November 2015 – April 2016).

Non-Instructional Appointments (Cont'd)

Appoint-
ments
(Cont'd)

Donna VanOrsdale

1 Farnham Street, Apt. 201
Addison, NY 14801

Assignment: PT Typist (19.5 hours per week)
Justification: Resignation of Janie Ferguson
Effective Date: April 21, 2016
Probationary Period: October 21, 2016
Salary/Budget Code: Typist PT \$10.07/hr.
A1621-160-00-75-00
Experience: Substitute Typist, Addison Central School, Addison, NY
(December 2015 – April 2016); Child Care Provider, Tina
Vitale, Painted Post, NY (October 2014 – July 2015).

PERMANENT APPOINTMENT
(SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD)
NON-INSTRUCTIONAL:

Katrina Morseman

5696 Learn Road
Cameron Mills, NY 14820

Assignment: Food Service Helper
Justification: Successful completion of probationary period.
Effective Date: May 16, 2016

SPRING COACHING APPOINTMENTS (VOLUNTEER):

Spring
Coaching
Volunteers

Garret Mather

1616 County Route 85
Addison, NY 14801

Assignment: Varsity Baseball
Effective Date: April 21, 2016
Salary: Volunteer

Kiarra Burrell

52 South Street
Addison, NY 14801

Assignment: Varsity Softball
Effective Date: April 21, 2016
Salary: Volunteer

Megan Putnam

8804 County Route 105
Avoca, NY 14809

Assignment: Varsity Softball
Effective Date: April 21, 2016
Salary: Volunteer

SUBSTITUTE APPOINTMENTS:

Substitute
Appoint-
ments

Amanda Stuart
427 Clover Circle
Horseheads, NY 14845

Assignment: Substitute Uncertified Teacher, Substitute Teaching Assistant,
Substitute Teacher Aide, Substitute School Monitor, Substitute
Typist
Justification: Additional Substitutes Needed
Effective Date: April 21, 2016 – June 30, 2016
Salary/Budget Code: Uncertified Teacher \$75.00/day or \$10.72/hr.
A2110-140-00-00-00
Teaching Assistant \$67.50/day or \$9.64/hr. A2110-140-
00-00-00
Teacher Aide \$9.00/hr.
A2110-160-00-30-02
School Monitor \$9.00/hr.
A2110-160-00-30-02
Typist \$10.07/hr.
A2020-160-00-30-00
Experience: Assistant Program Coordinator, Addison Youth Center,
Addison, NY (November 2011 – April 2016), Direct Support
Professional, Chemung ARC, Elmira, NY (August 2009 –
December 2010).

William Sanford
3987 Lamphier Road
Cameron, NY 14819

Assignment: Substitute Cleaner, Substitute Groundskeeper, Substitute
School Lunch Driver
Justification: Additional Substitutes Needed
Effective Date: April 21, 2016 – June 30, 2016
Salary/Budget Code: Cleaner \$9.48/hr.
A1620-160-00-30-00
Groundskeeper \$11.51/hr.
A1621-160-00-30-00
School Lunch Driver \$9.48/hr.
C2860-161-00
Experience: PT Cleaner and Records Clerk, Addison Central School,
Addison, NY (December 2003 – December 2015).

Substitute Appointments (Cont'd):

Substitute
Appoint-
ments
(Cont'd)

Brianna Mayo

3790 Apt. A, Cottage Road
Addison, NY 14801

Assignment: Substitute Teaching Assistant, Substitute Teacher Aide,
Substitute School Monitor
Justification: Additional Substitutes Needed
Effective Date: April 21, 2016 – June 30, 2016
Salary/Budget Code: Teaching Assistant \$67.50/day or \$9.64/hr.
A2110-140-00-00-00
Teacher Aide \$9.00/hr.
A2110-160-00-30-02
School Monitor \$9.00/hr.
A2110-160-00-30-02
Experience: Nanny, Maria Starr, Corning, NY (June 2010 – June 2015);
Crew Member, McDonalds, Painted Post, NY (June 2011 –
June 2012).

Kimberly Snyder

1380 County Route 103
Woodhull, NY 14898

Assignment: Substitute Teaching Assistant, Substitute Teacher Aide,
Substitute School Monitor, Substitute Typist
Justification: Additional Substitutes Needed
Effective Date: April 21, 2016 – June 30, 2016
Salary/Budget Code: Teaching Assistant \$67.50/day or \$9.64/hr.
A2110-140-00-00-00
Teacher Aide \$9.00/hr.
A2110-160-00-30-02
School Monitor \$9.00/hr.
A2110-160-00-30-02
Typist \$10.07/hr.
A2020-160-00-30-00
Experience: Childcare Provider, Kelly Wheaton, Westfield, PA (February
2009 – February 2016); Child Care Provider, Tammy Wheaton,
Woodhull, NY (April 2004 – February 2016); Sales/Customer
Service, Premier (AT&T), Manlius, NY (October 2013 –
January 2014); Customer Representative, Adecco, Corning NY
(July 2014 – October 2014).

Substitute Appointments (Cont'd)

Substitute
Appoint-
ments
(Cont'd)

Kassandra Vroman

15898 Route 287
Tioga, PA 16946

Assignment: Substitute Bus Attendant, Substitute Cleaner, Substitute Food Service Helper, Substitute School Monitor, Substitute Latchkey Monitor, Substitute Teacher Aide, Substitute Typist
Justification: Additional Substitutes Needed
Effective Date: April 21, 2016 – June 30, 2016
Salary/Budget Code: Bus Attendant \$9.78/hr. A5110-160-00-30-00
Cleaner \$9.48/hr. A1620-160-00-30-00
Food Service Helper \$9.00/hr. C2860-161-00
School Monitor \$9.00/hr. A2110-160-00-30-02
Latchkey Monitor \$9.00/hr. A2110-160-00-30-02
Teacher Aide \$9.00/hr. A2110-160-00-30-02
Typist \$10.07/hr. A2020-160-00-30-00
Experience: Stay at Home Mother, Tioga, PA (May 2009 – March 2016); Babysitting, Tioga, PA (August 2007 – March 2016); Cashier, Weis, Wellsboro, PA (September 2014 – January 2016).

Carly Causer

9 Front Street, Apt. 101
Addison, NY 14801

Assignment: Student Lifeguard
Justification: Additional lifeguards needed
Effective Date: March 9, 2016
Salary/Budget Code: Student Lifeguard \$9.00/hour A8060-150-00-00-00
Experience: Student, Addison Central School District, Addison, NY.

STIPEND APPOINTMENTS:

Stipend
Appoint-
ments

Angela Gardner-Hamblin

228 E. Third Street
Corning, NY 14830

Assignment: Middle School Director (musical or non-musical)
Effective Date: December 1, 2015
Level: 2
Year: 1
Salary: \$1,588.78

Amanda Knaisch

90 Upper Farnham Street
Addison, NY 14801

Assignment: Middle School Color Guard
Effective Date: February 1, 2016
Level: 1
Year: 1
Salary: \$1,116.72

INSPECTORS FOR ELECTION, MAY 17, 2016

Inspectors
For
Election

Amy Grant 5451 County Route 129, Woodhull, NY 14898
Effective Date: May 17, 2016
Salary: \$9.00/hr.

Jewel Hayes 14 Prospect Street, Addison, NY 14801
Effective Date: May 17, 2016
Salary: \$9.00/hr.

Debra Beaver 72 Upper Farnham Street, Addison, NY 14801
Effective Date: May 17, 2016
Salary: \$9.00/hr.

Kathryn Miller 1468 Addison Back Road, Addison, NY 14801
Effective Date: May 17, 2016
Salary: \$9.00/hr.

Inspectors for Election (Cont'd)

Inspectors
For Election

Christy Sisson	4 Nichols Road, Addison, NY 14801
Effective Date:	May 17, 2016
Salary:	\$9.00/hr.
 Betsy Stiker	 5 Park Place, Addison, NY 14801
Effective Date:	May 17, 2016
Salary:	\$9.00/hr.
 Richard Dove	 7613 Hardscrabble Road, Addison, NY 14801
Effective Date:	May 17, 2016
Salary:	\$9.00/hr.
 Judith Dove	 7613 Hardscrabble Road, Addison, NY 14801
Effective Date:	May 17, 2016
Salary:	\$9.00/hr.
 Helen Terwilliger	 1546 Addison Back Rd., Addison, NY 14801
Effective Date:	May 17, 2016
Salary:	\$9.00/hr.
 Gary Powers	 1 Park Place, Addison, NY 14801
	Chairman
Effective Date:	May 17, 2016
Salary:	None

Motion carried.

(Trustee Terwilliger stated she was relative to one of the appointments)

Motion by Trustee Herrington, seconded by Trustee Terwilliger. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does approve the 2016-2017 proposed Administrative Budget (\$92,566,482) of the Greater Southern Tier BOCES Sole Supervisory District and that the Clerk cast one ballot for the slate of candidates for GST Board membership, as presented in accordance with the rules and regulations of the Board.

Motion carried.

Approval of
2016-2017
GST
BOCES
Budget and
Ballot for
Board

Motion by Trustee Crane, seconded by Trustee Mitchell. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does authorize the sale or disposal of furniture and equipment no longer in use by the district as follows in accordance with the rules and regulations of the Board:

Approval of
Sale and/or
Disposal of
Items

1 – GBC Heatseal Ultima G5 Laminator, Serial # QDG0365
Motion carried.

Business Meeting

April 20, 2016

Page 11

Motion by Trustee Crane, seconded by Trustee Terwilliger. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does approve the negotiated contract with the Addison Administrators Association for 2016-2019 in accordance with the rules and regulations of the Board.

Motion carried.

AAA
Contract
Approved

Motion by Trustee Crane, seconded by Trustee Terwilliger. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does approve the Phase II Change Orders as presented in the amount of \$78,487 in accordance with the rules and regulations of the Board. (109-009, 109-013, 101-030)

Motion carried.

Change
Orders
Approved

Motion by Trustee Crane, seconded by Trustee Herrington. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does approve the resolution to participate in the GST BOCES Food Service Supply Bids for 2016-2017 school year, in accordance with the rules and regulations of the Board.

Motion carried.

GST
BOCES
Food
Service
Bids

Motion by Trustee Crane, seconded by Trustee Mitchell. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does authorize the transfer of discontinued extra classroom activities and graduating class monies to the high school Student Council as follows in accordance with the rules and regulations of the Board:

Class of 2013, Class of 2014, Class of 2015, HS Swim Club, Interest in Now Club and JV Girls Soccer Club, totaling \$5,556.56.

Motion carried.

Approval
To
Discontinue
Extra
Classroom
Activities
&
Graduating
Monies

Motion by Trustee Crane, seconded by Trustee Mitchell. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools does approve the non-resident applications for attendance for the 2015-2016 school year in accordance with the rules and regulations of the Board.

Motion carried.

Non-
Resident
Application
Approved

Motion by Trustee Crane, seconded by Trustee Terwilliger. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does approve the 2016-2017 Property Tax Report Card as presented in accordance with the rules and regulations of the Board.

Motion carried.

2016-2017
Property
Tax
Report Card

Motion by Trustee Crane, seconded by Trustee Terwilliger. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does accept the Reserve Plan as submitted in accordance with the rules and regulations of the Board.

Motion carried.

Reserve
Plan
Accepted

Motion by Trustee Terwilliger, seconded by Trustee Crane. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does approve the creation of the Varsity Girls Softball Club in accordance with the rules and regulations of the Board.

Motion carried

Softball
Club
Created

Motion by Trustee Crane, seconded by Trustee Terwilliger. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does approve the required work on the water system at the Valley Early Childhood Center an emergency repair, in accordance with the rules and regulations of the Board.

Motion carried.

Emergency
Water
System
Repair
Approved

At this time President Peoples asked for a motion and second to go into Executive Session at 7:00 p.m. per the approved amended agenda. Motion was made by Trustee Crane and seconded by Trustee Mitchell. Motion carried.

Executive
Session

At 7:25 p.m. a motion was made by Trustee Crane and seconded by Trustee Herrington to return to Regular Session. Motion carried.

Return to
Regular
Session

Trustee Crane then made a motion to adjourn and Trustee Mitchell seconded the motion. Motion carried.

Adjourn

Respectfully submitted

Mary L. Berkan, Clerk

