

Type of Meeting: Work Session

Date: May 8, 2012

Place: Middle-High School Cafeteria

Members Present: President Lucinda Sutton, Trustees William Peoples, Jr., Michael Knapp, Amanda Stuart, Michelle Terwilliger and Brian Herrington

Members Excused: Trustee Brian Crane

Others: District Clerk Mary Berkan, Superintendent Joseph DioGuardi, Elementary Principal Deborah Flint, Middle-High School Principal Jennifer Crane, Special Education Supervisor Tanya Loomis and Dir. Of Curriculum & Instruction William Howe

Guests: T. Fischer, Jake Machuga, Nathaniel Tanner, Nick Dartt, Justin Coates, Joshua Keeney, Dustin Mitchell, Bryce Baker

President Sutton called the meeting to order at 7:30 p.m.(after the Public Hearing on the 2012-2013 school budget) and led the group in the Pledge of Allegiance after explaining the emergency procedure.

To Order

Motion was made by Trustee Terwilliger and seconded by Trustee Stewart to approve the agenda. Motion carried.

Agenda
Approved

Superintendent DioGuardi introduced Mr. Greg Elliott, GST BOCES Food Service Supervisor, Mrs. Pam Drumm and Mrs. Julie Mitchell, Food Service Managers, who proceeded to present the Board with information regarding the governmental control of the National School Lunch and School Breakfast programs and the changes that schools are having to make, i.e. increase the availability of fruits, vegetables, whole grains, and fat free and low-fat fluid milk in school meals, as well as reducing the levels of sodium, saturated and trans fat in meals, while meeting the nutrition needs of students within their calorie requirements. With the changes being made the diet and health of students should be much better. Mr. Elliott also gave an illustration for price comparison with the surrounding GST BOCES school districts and stated that with the 2012-2013 the price would increase about 5 cents.

Presentations
Food Service

The next presentation was given from the Transportation Department by Supervisor Doug Lewis. He began by reporting that an average day for his department was transporting nearly 1186 students safely with 17 daily A.M./P.M. routes and 14 secondary routes to about 22 different schools in and out of our district. To date, the transportation department maintains 32 buses, 11 vans/school vehicles, 6 tractors/landscaping equipment and maintained by 4 full time employed mechanics. Mr. Lewis handles the staffing for his department, helps with the training/testing, makes sure that the drivers are re-qualified each year, schedules the routing/field trips/sporting events (905 extra trips have been made so far this year). He also handles the discipline, payroll, budgeting for his department. He stated that his department works as a team which makes his job easier.

Transportation
Department

At this time Mr. DioGuardi introduced Director of Buildings and Grounds, Mr. Kevin Rice, who highlighted the role of his department which is to support the students and staff by providing a safe and operationally functional educational environment while protecting the community's investment in facilities and equipment. He reviewed information about each of the 5 buildings he and his staff maintain for the district; the Middle/High School, Valley, Tuscarora Elementary, District Offices on State Route 417 and the Bus Garage, as well as the grounds keeping for each site. There are also many other tasks that the maintenance program is responsible for doing, i.e. monthly inspections and record keeping of fire prevention and life safety equipment, training for all maintenance and custodial staff, blood borne pathogen, and Hazmat.

Maintenance/
Buildings &
Grounds
Dept.

President Sutton and the Board thanked everyone for their very informative and interesting presentations, as well as the good job they are doing.

At this time, the Superintendent gave an update on the last Facilities Advisory Committee meeting that was held on Saturday, April 21, 2012. He stated that there were three important areas in the Phase II consideration; moving the 6th. grade students to the Middle School; infrastructure at Tuscarora and upgrade athletic fields (new ball and soccer fields with a new Middle School gym) He said that the cost and specific items (scope) will be worked out and hopefully available for the committee at their June 2nd. meeting and possible late fall referendum being submitted to the voters. However, there is still plenty of work to be done before that would take place.

Discussion –
Update on
Facilities
Committee
Phase II
Meeting

Mr. DioGuardi also reported that he again had been in contact with Mr. Dininny regarding the land purchase and the committee felt that it might be a good idea not to purchase too much at this time but have the option to purchase more at a later time. The school real estate attorney will work on the next step.

President Sutton said it would be nice to have more Board representation at the committee meetings and could attend as taxpayers/parents to give support for the Phase II initiative.

Superintendent DioGuardi then discussed the tentative plan for the District Offices moving to the Parent Center at the Tuscarora school, the Maintenance Office moving from 14 So. Street to the Annex, and the Parent Center moving to 14 South Street. After discussing, the Board members were asked if they were in favor of the plan. Each was of the opinion that it would be beneficial for the office to be located in one of the buildings to be closer to students and faculty and would give the maintenance team more room and storage.

District
Office Move

There being no further business, a motion was made by Trustee Stewart and seconded by Trustee Terwilliger to adjourn at 8:30p.m. Motion carried.

Adjournment

Respectfully Submitted,

Mary L. Berkan, Clerk

