

Type of Meeting: Business

Date: May 25, 2010

Place: High School Cafeteria

Members Present: President Sutton, Trustees William Peoples Jr., Michelle Terwilliger, Brian Crane, Michael Knapp,

Members Excused: Trustees Brian Herrington & Amanda Stuart

Member Absent: Trustee Stuart

Others: Board Clerk Mary Berkan, Director of Curriculum & Instruction Joseph DioGuardi, High School Principal William Howe, Middle School Principal Tanya Loomis, Elementary School Principal Deborah Flint and Business Administrator Steve Perry.

Guests: Alicia Duell, Jake Gross, Elizabeth Carr, Rebecca Carr, Cody & Rebecca Elvenia-Quia, Joey Hoad, Laurie Friends, Norma Price, Brandt Price, Carol Hoad, Rasmus Kristiansen, Zachary Dean, Erica Rafferty, Tyler Hults

President Sutton called the meeting to order at 6:30p.m. and led the group in the Pledge of Allegiance after explaining the emergency procedure.

To Order

Superintendent Stiker stated that there were a number of students being recognized this evening. Mrs. Stiker asked High School Principal, Mr. Howe, to introduce senior Rebecca Carr, who was being recognized for National Society of High School Scholars and also her achievement in the BOCES New Visions Program. President Sutton then presented Rebecca with a certificate of recognition for this honor.

Recognition

Superintendent Stiker then introduced Ms. Lisa Baker, from the Steuben County youth Bureau, who was in attendance to present Good Citizenship Awards to 8 of our students. Ms. Baker gave a little background information regarding the recognition and then presented the following 6 students in grades 9-11 with a trophy and gift cards for \$150. each for a shopping spree under school supervision; Courtney Woodard, Cody Elvenia-Quia, Joey Hoad, Alexandria Price, Alicia Taylor, and Jake Gross. She then presented the following 2 senior students, Alicia Duell and Marissa Eggleston with a trophy and \$500 each.

President Sutton congratulated the students and thanked Ms. Baker and the Youth Center for recognizing the students and the presented awards.

President Sutton then asked that an Executive Session be added to the evening agenda to discuss matters of particular persons. Motion was made by Trustee Peoples and seconded by Trustee Terwilliger to approve the agenda as amended. Motion was carried.

Business Meeting

May 25, 2010

Page 2

Mrs. Stiker reviewed the following correspondence: after the review by the Child Nutrition Program audit at Tuscarora Elementary School on April 28th., and it was found that the program is in compliance with the federal and state regulations, and it was also stated that the managers and staff of the cafeteria take a real interest in the program and comply with regulations, and all the required documents are well organized and were easily accessible for the audit; notice of the Local Government Efficiency grant meeting on June 29 at 6:00 p.m. at the Community Center; copy of Rural Schools Association News; a letter from the school Attorney, Jim Young, stating that there are certain exceptions where it is not a conflict of interest for a Board member to sell services or goods to the school district, according to the General Municipal Law 802 (j):

- the member of the governing body or board is elected and serves without salary
- the purchases, in the aggregate, are less than five thousand dollars in one fiscal year and the governing body or board has followed its procurement policies and procedures and the procurement process indicates that the contract is with the lowest dollar offer; and
- the contract for the purchases or public work is approved by resolution of the body or board by the affirmative vote of each member of the board except the interested member who shall abstain.

Mrs. Stiker reported that on July 6 and July 7th., building administrators will be checking and sorting items that are stored in the trailers and the Annex building for either auctioning or usable in the buildings. She also stated that July 13th. Meeting could be a regular work session, and a re-organizational meeting or Special meeting to act on this items.

Mrs. Sutton and Mr. Peoples stated that the Audit Committee had met with the External Auditor, Tom Zuber, on May 18th. to review the preliminary process and procedures for the upcoming audit as well as discussion regarding Fund Balance and Reserves; Mrs. Stiker reported that the Internal audit was also going to begin the next day by Jessica Lawrence and per designation by the Board, the area to be tested this year is Payroll.

During the public forum, student Erica Rafferty was recognized and her question was related to the budget vote results (which were given) and another student, Arron Burton who had a question regarding the variety of food offered by the cafeteria and Mrs. Stiker responded that the school has to comply by the State and Federal Government standards which makes the contents so stringent.

At this time, Superintendent Stiker asked Construction Manager, Barry Church, to review the change orders that the Board would be acting on later in the agenda. A question was asked regarding the Green House roof and Mr. Church responded that due to the extensive problem incurred when the old roof was removed, new rubber was installed. The Board had a few other questions and after

Correspondence

Board Report

Public Forum

Discussion

some discussion it was requested that the architect, Cannon Design, attend a meeting to further explain needed changes, answer any questions the Board might have and give a general update on some of the design changes, i.e. band room windows.

Mr. Church and Mrs. Stiker then reviewed some of the highlights from the updated monthly information that was handed out.

In reviewing the Consensus Items, specifically the May 11th. CSE recommendations, the last item, there were a few questions, clarification, modifications and accommodations in the IEP that needed to be answered additionally before approving. Therefore, a motion was made by Trustee Terwilliger and seconded by Trustee Crane to approve the items as amended (removing the last number on the May 11th. Reviews and should reflect this in a revision) in accordance with the rules and regulations of the Board.

Motion carried as amended.

Motion by Trustee Crane, seconded by Trustee Knapp. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools does approve the following Personnel items in accordance with the rules and regulations of the Board:

RESIGNATIONS:

INSTRUCTIONAL:

Lauren Foster

6143 State Route 417
Addison, New York 14801

Assignment: 0.5 Physical Education Teacher/Addison Middle-Senior High School
Effective Date: April 12, 2010
Reason: Personal Reasons

Heather Scherb

309 Wexford Lane
Horseheads, New York 14845

Assignment: Family Consumer Science Teacher/Addison Middle-Senior High School
Effective Date: June 25, 2010
Reason: Personal Reasons

Review of Change Orders

Project Update

Amended Consensus Items Accepted

Personnel Items Approved

RESIGNATIONS (Cont'd)

Resignations (Cont'd)

NON-INSTRUCTIONAL:

Rachelle Blodgett
31 Tuscarora Street
Addison, New York 14801

Assignment: School Monitor-Cafeteria/Tuscarora Elementary School
Effective Date: April 28, 2010
Reason: Personal Reasons

Sabrina Hand
1635 Stewart Road
Addison, New York 14801

Assignment: Food Service Helper (Van Driver)/Middle-Senior High School
Effective Date: May 25, 2010
Reason: Returning to college full time.

Nicole Monroe
11321 County Rte. 119
Addison, NY 14801

Assignment: Central Treasurer – Extra Classroom Activities Account
Effective: April 30, 2010
Reason: Medical Leave

Myra Smith
6182 Herrington Road
Addison, New York 14801

Assignment: School Monitor-Cafeteria/Middle-Senior High School
Effective Date: May 7, 2010
Reason: Accepted a full time cleaner position with the district.

Kimmy Cratsley
3484 Saunders Road
Addison, New York 14801

Assignment: Food Service Helper/Valley Elementary School
Effective Date: May 7, 2010
Reason: Accepted a full time cleaner position with the district.

RESIGNATIONS (Cont'd)

Resignations
(Cont'd)

STIPEND:

John Lyke
8240 Route 333
Campbell, New York 14821

Assignment: Special Olympics/Tuscarora Elementary School
Effective Date: May 6, 2010
Reason: Personal Reasons

LEAVE OF ABSENCE

Leave of Absence
Approved

INSTRUCTIONAL

Wilda Carpenter
8138 County Route 5
Addison, New York 14801

Assignment: Pre K Teaching Assistant/Tuscarora Elementary School
Reason: Paid Family Medical Leave
Effective Date: May 2, 2010 – June 25, 2010

APPOINTMENTS:

Appointments
Approved

NON-INSTRUCTIONAL:

Dorothy Clark
6012 Hubbard Road
Addison, New York 14801

Assignment: District Wide Lead Custodian
Justification: Job Title
Effective Date: April 1, 2010
Salary: \$2.15 **per hour increase**
Budget Code: A 1620-160-00-00-00
Experience: Custodian, Addison CSD, Addison, NY, (8+ years)

Janet Witowski
8 William Street
Addison, New York 14801

Assignment: Cleaner/Tuscarora Elementary School
Justification: Resignation of Danny Fenton
Effective Date: January 11, 2010
Salary: No change in salary
Budget Code: A 1620-160-00-00-00
Experience: Cleaner, Addison CSD, Addison, NY, (6+ years)

APPOINTMENTS (Cont'd)

APPOINTMENTS
APPROVED
(Cont'd)

Myra Smith

6182 Herrington Road
Addison, New York 14801

Assignment: Cleaner/Addison Middle-Senior High School
Justification: Movement of Dorothy Clark
Effective Date: May 10, 2010
Salary: \$8.64 per hour
Budget Code: A 1620-160-00-00-00
Experience: School Bus Monitor, Addison CSD, Addison, NY, (5 years); Food Service Helper, Addison CSD, Addison, NY, (6 months); School Cafeteria Monitor, Addison CSD, Addison, NY, (4 months)

Kimmy Cratsley

3484 Saunders Road
Addison, New York 14801

Assignment: Cleaner/Tuscarora Elementary School (Going from .5 to Full Time)
Justification: Movement of Janet Witkowski
Effective Date: May 10, 2010
Salary: \$9.21 per hour plus night differential
Budget Code: A 1620-160-00-00-00
Experience: Cleaner, Addison CSD, Addison, NY, (3 years); Food Service Helper, Addison CSD, Addison, NY, (6 years)

Cheryl Hurler

71 Stead School Road
Lindley, New York 14858

Assignment: Food Service Helper/Addison Middle-Senior High School
Justification: Resignation of Myra Smith
Effective Date: May 26, 2010
Salary: \$8.08/hr. (5.5 hrs./day)
Budget Code: C 2860-160
Experience: Food Service Helper, Addison CSD, Addison, NY, (2 years); Substitute Food Service Helper, Addison CSD, Addison, NY, (3 years); Substitute Cleaner, Addison CSD, Addison, NY, (3 years)

Debra Bills

6564 County Rte. 100
Addison, New York 14801

Assignment: Central Treasurer (Replacing Nicole Monroe)
Salary: \$1,000. January-June
Effective: January 1, 2010

Business Meeting

May 25, 2010

Page 7

APPOINTMENTS (Cont'd)

Appointments
Cont'd

STIPEND APPOINTMENT:

James Keenly
2562 Morrecrest Drive
Corning, New York 14830

Assignment: Rehearsal Accompanist for Play
Level: 2
Salary: \$387.20

2009-2010 SCHOOL YEAR SUBSTITUTES

2009-2010
Substitute
Appointments

NON-INSTRUCTIONAL:

Vincent Yuhas

1043 Sexton Hollow Road
Painted Post, New York 14870

Assignment: Substitute Cleaner/District Wide
Effective: May 26, 2010
Budget Code: A 1620-160-00-30-00
Salary: \$7.25 per hour

Alice Blank

190 Clampet Hollow
Addison, New York 14801

Assignment: Substitute Food Service Helper, Substitute School Monitor-
Cafeteria/District Wide
Effective: May 26, 2010
Budget Code: C 2860-161 – Food Service Helper
A 2110-160-00-30-02 & A 2110-160-00-30-04 – School Monitor -
Cafeteria
Salary: \$7.25 per hour

Betty Dean

40 South Street
Addison, New York 14801

Assignment: Substitute Food Service Helper, Substitute School Monitor-
Cafeteria/District Wide
Effective: May 26, 2010
Budget Code: C 2860-161 – Food Service Helper
A 2110-160-00-30-02 & A 2110-160-00-30-04 – School Monitor -
Cafeteria
Salary: \$7.25 per hour

Business Meeting

May 25, 2010

Page 8

2009-2010 SUBSTITUTE APPOINTMENTS (Cont'd)

Substitute
Appointments
Approved

Cassandra Kingsbury

651 County Route 85
Addison, New York 14801

Assignment: Substitute Food Service Helper, Substitute School Monitor-
Cafeteria/District Wide
Effective: May 26, 2010
Budget Code: C 2860-161 – Food Service Helper
A 2110-160-00-30-02 & A 2110-160-00-30-04 – School Monitor -
Cafeteria
Salary: \$7.25 per hour

Patricia White

7003 County Route 80
Cameron Mills, New York 14820

Assignment: Substitute Food Service Helper, Substitute School Monitor-
Cafeteria/District Wide
Effective: May 26, 2010
Budget Code: C 2860-161 – Food Service Helper
A 2110-160-00-30-02 & A 2110-160-00-30-04 – School Monitor -
Cafeteria
Salary: \$7.25 per hour

Michael Shaddock

590 County Route 5
Addison, New York 14801

Assignment: Substitute Food Service Helper, Substitute School Monitor-
Cafeteria/District Wide
Effective: May 26, 2010
Budget Code: C 2860-161 – Food Service Helper
A 2110-160-00-30-02 & A 2110-160-00-30-04 – School Monitor -
Cafeteria
Salary: \$7.25 per hour

Business Meeting

May 25, 2010

Page 9

SUBSTITUTE APPOINTMENTS (Cont'd)

Substitute
Appointments
Approved

Sabrina Hand

1635 Stewart Road
Addison, New York 14801

Assignment: Substitute Food Service Helper, Substitute School Monitor-
Cafeteria/District Wide

Effective: May 26, 2010

Budget Code: C 2860-161 – Food Service Helper
A 2110-160-00-30-02 & A 2110-160-00-30-04 – School Monitor -
Cafeteria

Salary: \$7.25 per hour

Rachel D. Farrand

5349 County Rte. 100
Woodhull, NY 14898

Assignment: Bus Driver In Training for Substituting

Effective: May 26, 2010

Budget Code: A5510-160-00-30-51

Salary: \$12.26/hr.

2010-2011 INSTRUCTIONAL SUBSTITUTES:

2010-2011
Instructional
Substitutes

Betsy Rice

17 Virginia Road
Painted Post, New York 14870
Certification – English Language Arts

Assignment: Substitute Certified Teacher, Substitute Teaching Assistant

Effective: September 7, 2010

Budget Code: A 2110-140-00-00-00

Salary: \$80.00 – Substitute Certified Teacher; \$55.00 – Substitute Teaching
Assistant

2010-2011 SUBSTITUTES (Cont'd)

2010 -2011
Substitute
Appointments
Approved

Gail Delafield

P.O. Box 63
Woodhull, New York 14898
Certification – Special Education

Assignment: Substitute Certified Teacher, Substitute Teaching Assistant
Effective: September 7, 2010
Budget Code: A 2110-140-00-00-00
Salary: \$80.00 – Substitute Certified Teacher; \$55.00 – Substitute Teaching Assistant

Stephanie Spry

2537 Morrcrest Drive
Corning, New York 14830
Certified – Social Studies

Assignment: Substitute Certified Teacher, Substitute Teaching Assistant
Effective: September 7, 2010
Budget Code: A 2110-140-00-00-00
Salary: \$80.00 – Substitute Certified Teacher; \$55.00 – Substitute Teaching Assistant

Roger Seymour, JR

407 Veteran Hill Road
Horseheads, New York 14848
Certified – Mathematics

Assignment: Substitute Certified Teacher, Substitute Teaching Assistant
Effective: September 7, 2010
Budget Code: A 2110-140-00-00-00
Salary: \$80.00 – Substitute Certified Teacher; \$55.00 – Substitute Teaching Assistant

WORKFORCE REDUCTION STAFFING CHANGES:

Staffing
Reductions
Approved

Mr. David Barnard
3811 Sweet Haven
Addison, New York 14801

Assignment: School Psychologist
Effective: June 30, 2010

Ms. Debra Lauper
13 Belaire Drive
Horseheads, NY 14845

Assignment: Full Time Equivalent Music Teacher
reduced to .5 Full Time Music Teacher
Effective: June 30, 2010

Kate McAllister
4012 County Rte. 30
Cameron, New York 14819

Assignment: Speech Teacher
Effective: June 30, 2010

Mr. Dennis Root
P.O. Box 292
Addison, NY 14801

Assignment: Teacher Aide
Effective: June 30, 2010

Ms. Jody Rowland
5194 Wells Road
Woodhull, NY 14898

Assignment: Licensed Practical Nurse (High School)
Effective: June 30, 2010

Mrs. Stephanie Spry
2537 Morrcrest Dr.
Corning, NY 14830

Assignment: High School Social Studies Teacher
Effective: June 30, 2010

Motion by Trustee Terwilliger, seconded by Trustee Crane. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does approve the second reading of the revised Policy Manual. All policies will take effect immediately upon approval of the second reading.
Motion carried.

Policy Manual – Second Reading Approved

Motion by Trustee Peoples, seconded by Trustee Knapp. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does approve the following Change Orders as submitted in accordance with the rules and regulations of the Board:

Change Orders Approved

102-011, 103-015, 103-016, 103-017, 103-019, 105-006, 106-002, 107-003, 107-004, 109-006, 109-007, 109-008, and 110-002 for High School Renovations in the amount of \$93,313.76 **AND** Change Orders 103-014, 103-018, 107-005, 109-009, in the amount of \$22,693.00.

3 In Favor 2 Against (Trustee Terwilliger & Trustee Crane)
Motion carried.

Motion by Trustee Terwilliger, seconded by Trustee Crane. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does accept the gift of the textbook to be placed in the artifacts historical galley in the renovated high school and accept the \$50 donation from the co-workers at Steuben County DSS for library materials for the Valley School and, furthermore, that the General Fund budgeted expenditures for 2009-2010 be increased by \$50 at budget code A2610-460-12-00-00, in accordance with the rules and regulations of the Board.
Motion carried.

Donations Accepted

Motion by Trustee Crane, seconded by Trustee Terwilliger. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does approve the request for transportation as designated below:

Transportation Requests Approved

Hedgesville School
Aden E. Miller Grade 7
Martha Miller Grade 5
Irene Miller Grade 3
Alvin Miller Grade 1

Motion carried.

Motion by Trustee Crane, seconded by Trustee Knapp. The Board of Education of the Addison Central School District, upon the suggestion by the Superintendent of Schools, does accept and approve the corrective action plan for the 2009-2010 Internal Audit Risk Assessment Report as presented, in accordance with the rules and regulations of the Board.
Motion carried.

Acceptance of 2009-2010 Internal Audit Risk Assessment Report

Motion by Trustee Crane, seconded by Trustee Terwilliger. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does certified and accept the results of the School Budget Vote and Election held on May 18, 2010 in accordance with the rules and regulations of the Budget.

Motion carried.

School Budget Vote and Election Certification Accepted

Motion by Trustee Crane, seconded by Trustee Knapp. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools does approve the bid of Main-Ford General Supply at \$22,710 for the Walk-In Cooler at Tuscarora Elementary School, in accordance with the rules and regulations of the Board.

Motion carried.

Bid for Walk-In Cooler at Tuscarora Accepted.

Motion by Trustee Terwilliger, seconded by Trustee Knapp. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does adopt the 2010-2011 school year calendar as presented, in accordance with the rules and regulations of the Board.

Motion carried.

Adoption of 2010 School Year Calendar

Motion by Trustee Crane, seconded by Trustee Terwilliger. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does support the New York State Education Department's formal application for Race to the Top funding and authorizes the Board President to sign the MOU, in accordance with the rules and regulations of the Board.

Motion carried.

Race to the Top Funding Application (MOU) signed.

Motion by Trustee Terwilliger, seconded by Trustee Crane. The Board of Education of the Addison Central School District, upon the recommendation of the Superintendent of Schools, does approve the Recruitment Incentive Program for Transportation, Food Service, and Facilities Departments from June 1, 2010 through June 30, 2011, in accordance with the rules and regulations of the Board.

Motion carried.

Recruitment Incentive Approved

President Sutton asked the Board to take a 5 minute recess at 9:08 p.m. before going to Executive Session.

Recess/Executive Session

She returned the Board to Regular session at 10:29 p.m. and a motion was made by Trustee Terwilliger and seconded by Trustee Knapp to adjourn. Motion carried.

Return to Regular Session/Adjournment

Respectively Submitted,

Mary L. Berkan,
Board Clerk

