

Families –

Per the NYSDOH and Steuben County Public Health Department, the Addison Central School District will implement the Test to Stay (TTS) strategy beginning Monday, November 15, 2021. This strategy allows asymptomatic and unvaccinated direct contacts to avoid precautionary quarantines and exclusion from the academic part of the school day by testing negative with an antigen test (ex. Binax NOW/CareStart) on each school day for seven days after exposure (excluding weekends and holidays).

Important Information Regarding the Testing Process:

- All unvaccinated students and staff may take advantage of this free testing option. The District must have a signed consent form on file in order to perform the testing with students. This form is available from your child's school and on the [COVID Information page](#) on our website.
- The daily test must be conducted by a health professional of your child's school and the results received before the child's/staff member's school/work day begins.
 - If the test result is negative, the student/staff member may proceed to class/work.
 - If the test result is positive, the student or staff member must return home immediately and follow existing quarantining protocols.
- Students will not be permitted to ride the school bus in the morning prior to receiving their test. However, with a negative test result, students can ride the school bus home at the end of the day.
- Adults accompanying students to school for testing must wait for the test results before they can leave (approximately 15 minutes).
- The direct contact who is allowed to remain in school through TTS must still be quarantined outside of school instruction/academic periods — No community activities or extracurricular participation including clubs, sports, arts/performance activities are permitted while the student remains in quarantine. The student/staff member may only go from home to school for instruction and back home again, per NYSDOH and Steuben County Public Health guidelines.
- If the exposed person who is allowed to remain in school through TTS develops symptoms, they must quarantine, per NYSDOH and Steuben County Public Health guidelines.
- If a child's parent/guardian has not already signed a rapid test consent form, a form will be provided and signature required before the test is administered.
- At home tests will not be accepted.
- A school test is not required on weekends and holidays when the seven-day TTS period is still active.

The procedure to participate in the test to stay process for unvaccinated students at each of Addison's schools is below:

Testing for Students who attend Valley Early Childhood School*:

- Students using the Tuscarora Shuttle may follow the test to stay procedures for Tuscarora Elementary School or test directly at Valley.
- Students who are dropped off at Valley will:
 - Contact the School Nurse, Ms. Gabby Crane to schedule a testing appointment that will take place between 7:00-7:50 am or after 9:00 am
 - Upon arrival at Valley, families should park in the area designated with cones and enter through the front cafeteria door.
 - Ms. Crane will administer the test in the cafeteria, where students and families will wait (physically distanced and properly wearing masks) approximately 15 minutes for results.
 - If the test result is negative, students will be taken to a supervised location until the start of the school day or to their classroom.
 - If the test result is positive, the child must return home and follow existing quarantine protocols.
- Woodhull Shuttle students may follow the procedures for testing at Tuscarora Elementary School or at Valley. Families will need to transport their child(ren) to one of these locations.

Testing for Students who Attend Tuscarora Elementary School*:

- The School Nurse, Ms. Jessica Robie, will contact families to schedule testing appointments to take place 6:50-7:20 am or 8:00-8:30 am
- Students with appointments 6:50-7:30 am:
 - Families should pull up to the District Office Door (1st floor door in the parent drop off loop) at their scheduled time
 - Ms. Robie will come to your vehicle to administer the test.
 - Families should then park in the lot near the District Office entrance and wait in their vehicle for Ms. Robie to return with the test result (approximately 15 minutes).
 - If the test result is negative, the students may be dropped off/enter via the parent drop off beginning at 7:30 am
 - If the test result is positive, the child must return home and follow existing quarantine protocols.
- Students with appointments 8:00-8:30 am:
 - Families should pull up to the Tuscarora main entrance at their scheduled time.
 - Ms. Robie will come to your vehicle to administer the test.
 - Families should then wait in your vehicle for Ms. Robie to return with the test result (approximately 15 minutes).
 - If the test result is negative, the students may enter via the main entrance, sign in at the main office and proceed to their classroom.
 - If the test result is positive, the child must return home and follow existing quarantine protocols.

Testing for Students who Attend the Middle/High School*:

- A school representative will contact the family to schedule a testing appointment to take place 7:00-7:30 am or 8:15-9:00 am. Note that AM BOCES students will be given preference for the 7:00-7:30 am time slots.
- Upon arrival at the designated testing appointment time, families should park in the parent drop off area. Additional parking is available in the student lot if needed. Parents/guardians must wait in their vehicle until test results are provided (approximately 15 minutes).
- Students will proceed through the high school main entrance and report directly to the high school main office.
- Tests will be administered in the high school conference room.
- Students arriving by car will return to their family's vehicle to wait for test results. Students who walk to school will wait in the high school main office (physically distanced and properly wearing a mask).
- Families waiting in their vehicles for test results will receive a call or text from a school representative with their test result.
 - If the test result is negative, the students may enter via the appropriate school entrance, sign in at the main office and proceed to their classroom.
 - If the test result is positive, the child must return home and follow existing quarantine protocols.

***Families with students who attend more than one of our schools and need testing may schedule testing for all children in need of testing at any of their children's schools.**

Should you have any questions about the procedures at your child's school, please contact the principal or school nurse.

Thank you for your continued cooperation as we work to ensure the safety of all students and staff, as well as to ensure our students are in school in-person to the greatest extent possible under the current circumstances.

Contact Information:

- Valley School:
 - Nurse's office phone number – 607-695-2636
 - Nurse's email address - gcrane@addisoncsd.org
 - Principal's office phone number – 607-359-1111
 - Principal's email address - tloomis@addisoncsd.org
- Tuscarora School:
 - Nurse's office phone number – 607-359-2261, option 2
 - Nurse's email address - jrobie@addisoncsd.org
 - Principal's office phone number – 607-359-2261, option 1
 - Principal's email address - gweed@addisoncsd.org
- High School/Middle School
 - Nurse's office phone number – 607-359-1136, option 5
 - Nurse's email address - lstuart@addisoncsd.org

- Principal's office phone number – 607-359-1136, option 1 (High School)
- Principal's office phone number – 607-359-1136, option 2 (Middle School)
- Principal's email address - astephens@addisoncsd.org (High School)
- Principal's email address - kbenton@addisoncsd.org (Middle School)